



GOVERNMENT OF WEST BENGAL
Public Health Engineering Directorate
N.S. Buildings (7th Floor), 1, K.S. Roy Road, Kolkata- 700001
[Phone No. 033 2210-3993, E-mail: ce_hq@wbphed.gov.in]

Memo No. 1234/5/F/2009

Dated, Kolkata the 20th January, 2021

ORDER

In continuation to this Office Order No. 308/5/F/2009 Dated- 07/01/2021 of the Chief Engineer (Head Quarters), P.H.E. Directorate the following re-arrangement of duties and responsibilities amongst the following staff (Permanent/DEO/Contractual) is made in the interest of public service with immediate effect:

Sl. No.	Name of the employees with designation	Presently performing duty in	Proposed place of performing duty	Remarks
1	Sri Raj Kishore Kumar Statistical Asstt.	Receiving section	Law Cell	Dealing Asstt. of Law Cell
2	Sri Anshuman Majumder UDA	Monitoring Cell	Monitoring Cell	No Change
3	Sri Tapas Sarkar UDA	Works Cell	Works Cell	Elec. Bills, Contractors' assign., NRDWP fund, GISS, Allotment of fund, Cheque issue, Land Files (Sri Sudip Kr. Dutta (2), Typist Gr-I will assist him)
4	Sri Sitesh Mazumder UDA	General Cell	General Cell	GPF withdrawal, Telephone Bill, Stationary, Office accomodation, Otr. Servicing Bill, Salary Bill (Sri Sudip Kr. Datta (1), Typist Gr-I will assist him)
5	Sri Nitu Dutta UDA	General Cell	General Cell	Health Scheme(Regional), Vehicle Files (Sri Barin Majumder, Typist Gr-I will assist him)
6	Sri Biswajit Debnath UDA	Estt. Cell	Estt. Cell	Estt. Works & Transfer/Posting of AE(C+M), EE(C+M), SE(C+M) in addtion with Mntc. Of S.B./e-S.B. of Group A Officers (HQ+Regn.)
7	Sri Buddhadev Saha UDA	General Cell	General Cell	Health Scheme (Regional)/User Admn. of Health Scheme
8	Sri Saibal Chatterjee UDA	Estt. Cell	General Cell	Mntce. of S.B./e-S.B. of Gr-C & D employees of C.E. HQs off., In addition with Mntce. of Cash Book.
9	Sri Biplab Das UDA	Receiving Section	Receiving Section	No change
10	Sri Aloke Kr. Ghosh UDA	General Cell	General Cell	Accountant
11	Sri Subrata Sarkar UDA	Works Cell	Works Cell	D/A of Works Cell, Vendor Committee, Health Scheme (HQs staff)
12	Sri Sajal Kr. Dey UDA	Vigilance Cell	Vigilance Cell	Vigilance Cell in addition with Posting & Transfer of JE(C/ME/D) (Sri Shyamal Sarkar, UDA will assist him) [Files must be routed through HC(Estt.)]

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13	Sri Joydeb Biswas UDA	Works Cell	Works Cell	No Change
14	Smt. Swati Samanta,UDA	Bill Section	Bill Section	No Change
15	Sri Chandan Mukhopadhaya UDA	General Cell	Estt. Cell	NOC for Passport/Visa, Land/Flat/Home purchase permission (Regn.), Transfer/Posting of Surveyor/ Draftsman/ Gr-B, C employees (Regn off.), premature retirement, Unauthorized absence, General training/ATI, General Election, Creation of Posts/Offices/Staff strength HQ/Regn.(Gr-A, B, C, D), Misc., PSC(Regn.), RTI(Estt. matters).
16	Sri Sajal Dutta UDA	4th Floor [DSE(HQ)]	4th Floor [DSE(HQ)]	No Change
17	Sri Shyamal Sarkar UDA	Despatch Section	Despatch Section	In Addition to Assist Sri Raj Kishore Kumar.
18	Sri Ashis Shaw UDA	General Cell	General Cell	Estt. Works of HQs office staff, Prof. & Deptt. Exam, Forwarding of Application of AE,CAS of Gr-A Officer & Mntce of S.B./e-S.B. of Gr- D/Typists, I.Card, Leave legacy(HQ),PFMS/ HRMS/ IFMS / Login /Logout , SC/ST/ OBC (Submission of Annul returns), Counting of post service, PSC retirement , MIC/MOS Attendant , Contractual group-D, Union/Asscn.
19	Sri Prasenjit Bose W/A (on deputation)	Law Cell	Law Cell	No Change
20	Smt. Aloka Hembrom Supv. Gr. Typist	Type Section	Type Section	No Change
21	Smt. Madhabi Das Supv. Gr. Typist	Type Section	Type Section	No Change
22	Sri Nim Chand Dutta Gr-I Typist	4th Floor [DSE(HQ)]	4th Floor [DSE(HQ)]	No Change
23	Sri Remant Kumar Jha Gr-I Typist	Type Section	Type Section	No Change
24	Sri Sudip Kumar Datta Gr-I Typist (1)	General Cell	General Cell	Stationary, Telephone bill (To assist Sri Sitesh Majumder)
25	Sri Sudip Kumar Dutta Gr-I Typist (2)	Type Section	Works Cell	To assist Sri Tapas Sarkar
26	Sri Tapan Kar Gr-I Typist	Works Cell	Type Section	Type Section
27	Sri Barin Majumdar Gr-I Typist	Type Section	General Cell	To assist Sri Nitu Dutta / Sri Buddhadev Saha
28	Sri Binay Karmakar Gr-I Peon	Despatch Section	Despatch Section	No Change
29	Sri Manoj Saha Gr-I Peon	General Cell	General Cell	Ref. Section of General Cell / Scanning of letters/medical bills
30	Miss Alpana Patra Peon	General Cell	General Cell	To assist Bill Section, Accountant & HC (General)
31	Sri Gopal Das Muharrior	Works & Monitoring Cell	Works / General & Monitoring Cell	Xerox (In addition)

32	Sri Tushar Kanti Mondal Dup. Operator (Gr-I)	General Cell	General Cell	No Change
33	Smt. Purnima Das Dup. Operator (Gr-I)	General Cell & Works Cell	General Cell & Works Cell	No Change
34	Smt. Swapna Chakraborty, Peon Gr-I	Spl. Secy., PHE Deptt.	Spl. Secy., PHE Deptt.	No Change
35	Smt. Rina Roy Peon Gr-I	ACE M/E	ACE M/E	No Change
36	Sri Ram Bahadur Masih Muharrir Gr-II	Pr. Secy., PHE Deptt.	Pr. Secy., PHE Deptt.	No Change
37	Sri Sanjay Das Peon Gr-I	CE WZ/Southern Zone	CE WZ/Southern Zone	No Change

Engaged on Contract

1	Sri Dipen Saha DEO	General Cell	General Cell	Uploading of bills other than salary bills & Xerox & liaison for mntce. & repairing of Xerox machines
2	Miss Sanhita Sengupta DEO	General Cell	Receiving Sec.	Leave A/C (In Addition)
3	Sri Madhumita Das DEO	Bungalow Booking	Bungalow Booking	No Change
4	Sri Arabinda Mondal DEO	CE Planing	CE Planing	No Change
5	Sri Subrata Mondal Contractual Gr-D	Monitoring Cell & Receiving Sec.	Monitoring Cell & Receiving Sec.	No Change
6	Sri Raju Das Contractual Gr-D	Estt. Cell	Receiving Section	In addition Supply of S.B./Personal Files & Xerox
7	Sri Biswanath Mondal Contractual Gr-D	ACE-III	Attendant to OSD MC	Sri Kanai Lal Mondal will attend ACE-III
8	Sri Kishan Mahato Contractual Gr-D	Law Cell	Law Cell	No Change
9	Sri Surajit Ganguly Contractual Gr-D	Bill Section	Bill Section	Xerox (In addition)
10	Sri Digbijoy Adhikary Contractual Gr-D	Despatch Section	Despatch Section	No Change
11	Sri Anirban De Contractual Gr-D	ACE-I	ACE-I	In Addition with Xerox & to assist Sri Ashis Shaw
12	Sri Partha Dutta Contractual	Engaged on Contract	Engaged on Contract	Transfer/Posting of Gr.D staff (Regn.) on temp. basis, Pay Fixation of Retd. Gr-A Officers, In addition with allotted works as assigned by Office (Files must be routed through concerned HA/HC)
13	Sri Subrata Adhikary Contractual Gr-D	Attendant to CE Planing & WQM	Attendant to CE Planing & WQM	No Change
14	Sri Kumarjit Pal Contractual Gr-D	Attendant to FA	Attendant to FA	No Change
15	Sri Susanta Moandal Contractual Gr-D	Attendant to ACE- III	Attendant to ACE- III	No Change
16	Sri Biplab Mata Contractual Gr-D	Attendant to MIC	Attendant to MIC	No Change
17	Sri Subrata Das Contractual Gr-D	Attendant to MIC	Attendant to MIC	No Change
18	Sri Arup Roy Chowdhury Contractual Gr-D	Attendant to MIC	Attendant to MIC	No Change

19	Sri Sajal Dutta Contractual Gr-D	Attendant to Deputy Secretary	Attendant to Deputy Secretary	No Change
20	Sri Chandan Chowdhury Contractual Gr-D	Attendant to ACE I / II	Estt. Cell	Supply of S/B, P/F, Other Files as required
22	Sri Abhijit Banu Contractual Gr-D	Attendant to CE HQ	Attendant to CE HQ	No Change
23	Sri Chiranjit Dutta Contractual Gr-D	Attendant to CE JICA	Attendant to CE JICA	No Change
24	Sri Sayan Roy Contractual Gr-D	Attendant to CE HQ	Attendant to CE HQ	No Change
25	Sri Sankar Dey Contractual Gr-D	Attendant to CE WZ,CE SZ	Attendant to CE WZ,CE SZ	No Change
26	Sri Sanjib Kr Chandra Contractual Gr-D	Attendant to Law Officer	Attendant to Law Officer	No Change
27	Sri Gopal Mondal Contractual Gr-D	Attendant to ACE I,II	Attendant to ACE I,II	No Change
28	Sri Somnath Chatterjee Contractual Gr-D	Attendant to Work Cell	Attendant to Work Cell	No Change
29	Sri Ramkrishna Sarkar Contractual Gr-D	Engaged in Department	Engaged in Department	No Change
30	Sri Rajashree Chatterjee Contractual Gr-D	Attendant to Dy. Secy. Tech.	Attendant to Dy. Secy. Tech.	No Change
31	Sri Kanai Lal Mondal Contractual Gr-D	Anti-malaria Cell	Anti-malaria Cell	In addition with to attend ACE-III
32	Sri Sougata Sahoo WSSO Gr-D	Attendant to SE, WQM	Attendant to SE, WQM	No Change
33	Sri Pratik Debnath WSSO Gr-D	Attendant to SS	General Cell	
34	Sri Suvendu Ballab WSSO Gr-D	Attendant to SE, WQM	Attendant to SE, WQM	No Change
35	Sri Prasenjit Das WSSO Gr-D	Attendant to CE(HQ)	Attendant to CE(HQ)	No Change


 (Animesh Bhattacharya)
 Chief Engineer (Headquarters)
 Public Health Engineering Dte.

Memo No. 1234 (1-31) 15/F/2009

Dated, Kolkata the 20th January, 2021

Copy forward for information and necessary action to:

1. The Chief Engineer, Western zone /Planning &WQM/Mech/Elec. (Southern Zone), PHE Directorate.
2. Assistant Chief Engineer-I/II/III/(M/E)/OSD (MC), PHE Directorate.
3. The Deputy Superintending Engineer, HQ/MC-I/MC-II,PHE Directorate.
4. The Joint Director (Accounts), PHE Directorate.
5. The Admm.Officer (General/Vigilance), PHE Directorate,HQ.
6. The Head Assistant/Head Clerk,Estt./Gen/MC/Works/Law &Vigilance, PHE Directorate.
7. Sri Alope Kr.Ghosh , Accountant, PHE Directorate.
8. Sri _____, PHE Directorate.


 Chief Engineer (Headquarters)
 Public Health Engineering Dte.

20.01.2021