

Minutes of the meeting on performance of poor performing laboratories held on 10.08.2018 in the Conference Hall, PHE Dept. at 7th floor of New Secretariat building, Kolkata – 700001

The following officials were present in the meeting:

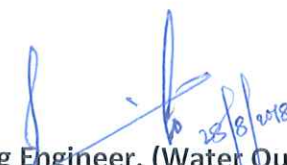
1. Sri Abin Dey , Superintending Engineer, Water Quality,WSSO,PHE Department, Govt of West Bengal.
2. Dr Madhurina Majumder, Senior Consultant, SLMSU under WSSO , PHED.
3. Ms Viji John, WASH Consultant, for Water Safety and Security, UNICEF.
4. Sri Tuhin Ghosh, System Manager,WSSO.
5. Sri Chandradip Chakraborty , Lab Coordinator (Water Quality), SLMSU under WSSO , PHED.
6. Ms Aisharya Sengupta , Program Manager, Sunanda International Ltd.
7. Sri Dilip Mahato, District Consultant, Bankura.
8. Sri Sujoy Chakraborty , AE (RWS), Jalpaiguri Division, PHE dte, Govt of West Bengal.
9. Sri Pradip Sarkar , AE (RWS), Alipurduar Sub- Division, PHE dte, Govt of West Bengal.
10. Sri Sabyasachi Bhuiya , AE (RWS), Purulia Sub Division , PHE dte, Govt of West Bengal.
11. Sri Biswajit Das , AE , Raiganj Division , PHE dte, Govt of West Bengal.
12. Sri Yudhisthir Mahato , DC, Purulia Division.
13. Sri Rajarshi Banerjee, Bharti Chemicals and scientific works.
14. Sri Tapas Ranjan Bera , AE (RWS) , Tamluk Sub Division, PHE dte, Govt of West Bengal.
15. Sri Malaykanti Baishab, DC , Jalpaiguri Division.
16. Sri Shibnath Roy, DC , South 24 Parganas.
17. Sri Avijit Das , Chemist , Raidighi Sub District lab , South 24 PGS.
18. Sri Manik Ch Mandal, Raghunathpur WTP, Purulia.
19. Sri Apurba Kanti Biswas, Bacteriologist, Hijaldaha Vivekananda Seva Samity, Bankura.
20. Sri Nitai Gope , Chemist , Joypur – Sub District Lab, Purulia.
21. Sri Pijus Kanti Mahato , Chemist , Jhalda Aug WTP Project , Purulia.
22. Sri Abhisek Bagchi, DC , Uttar Dinajpur.
23. Sri Pranabesh Roy, Chemist, WBCADC, Kaliyagang Project , Uttar Dinajpur.
24. Sri Mrinal Gope , Chemist , Bundwan WTP Site, Purulia.
25. Sri Suman Dutta, Chemist , Dhupguri WTP lab, Jalpaiguri.
26. Sri Priyabrata Sarkar, Chemist , WBCADC Falakata Project.
27. Sri Soumendu Sekhar Santra , Chemist , Serkhanchak Sub District Lab.
28. Sri Indra Narayan Sarkar, Bharati Chemicals and scientific works.

The Superintending Engineer (Water Quality), WSSO, PHED took the chair and initiated the discussion. The following points were discussed in the meeting.

SI No	Laboratory Name	Issues as raised	Replies/Decisions taken in the meeting
1	Raghunathpur WTP laboratory (Purulia)	1) Log book is not maintained properly 2) Internet facility is not present.	1) The representatives assured that the same would be maintained properly from following month. 2) There is no issue regarding internet connection as of now as the lab is being provided with router.
2	Bundwan WTP Site (Purulia)	1) The turbidity meter is non-functional and presumably beyond repaired. 2) Fluoride ion selective ion meter is needed to be procured. 3) Refrigerator is non-functional	1) It has been decided that Bharati chemicals would check and inform this office by 31 st August. Meanwhile a standby turbidity meter would be given to the lab within 31 st August to prevent further disruption of work. 2) Necessary action may be taken by concerned Executive Engineer after observing all formalities & norms in this regard. 3) It is to be repaired by the division itself and a whatsapp photo update is needed to be given after completion of the work.
3	Dhupguri Sub District Laboratory (Jalpaiguri).	1) Chemicals are not segregated. 2) Refrigerator is absent. 3) Roadside signboard is absent 4) Autoclave is nonfunctional.	1) Chemicals would be segregated within 15 th August. 2) Procurement process of refrigerator has been initiated and would be procured within this month. 3) Presently road construction is being done. Signboard would be installed after completion of road construction. 4) Autoclave has already been repaired, as reported.
4	Jhalda WTP site (Purulia)	1) Signboards are not installed. 2) Icebox is absent.	1) Photos of already installed sign boards as reported are need to be uploaded in the whatsapp group. 2) Ice box would be supplied by 31 st of August.
5	Raidighi Sub District Lab (South 24 Pgs)	1) Icebox is absent. 2) Lab manual is absent. 3) Turbidity meter is nonfunctional. 4) PWS samples are not analyzed, although 4 sampling assistants and 16 active facilitators are present	1) Icebox from old labs would be supplied as assured. 2) Lab manual is present in soft copy, as reported, however it was instructed to keep a hard copy of the same, as well. 3) Turbidity meter has already been repaired and made functional, as reported. 4) The lab was instructed to analyze PWS samples regularly from now on and update status in group as well.
6	Joypur Sub District Lab (Purulia)	1) Ice box is absent. 2) Log books and files to keep records on miscellaneous items are not maintained.	1) Icebox from old labs would be supplied as assured. 2) Log books and miscellaneous items would be maintained, as assured.
7	Serkhanchak Sub District Lab (1) Computer UPS and printer have	1) It has already been supplied by the

	Purba Medinipur)	<p>been stolen.</p> <p>2) pH meter and Incubator is nonfunctional.</p> <p>3) Number of staff member is inadequate.</p>	<p>department on August 10, as reported.</p> <p>2) The nonfunctional pH meter, Incubator will be repaired within 31st August by Bharati Chemicals, as assured.</p> <p>3) In case of inadequate man power, concerned Executive Engineer needs to send a letter to this Department highlighting the issue.</p>
8	WBCADC Falakata Project (Alipurduar)	<p>1) Spectrophotometer is nonfunctional.</p> <p>2) Refrigerator is nonfunctional.</p> <p>3) Masks are absent.</p> <p>4) Sign boards are absent.</p>	<p>1) The nonfunctional Spectrophotometer has already been repaired.</p> <p>2) Refrigerator is beyond repair. It would be procured within 31st August by the division.</p> <p>3) Protective clothing is present in the laboratory except masks. It would be procured by the division within 31st August.</p> <p>4) Sign boards would be installed within 31st August as reported.</p>
9	Hijaldaha Vivekananda Seva Samity (Bankura)	<p>1) It is observed that NGO doesn't receive maintenance fund from the division.</p> <p>2) Log books are not maintained.</p> <p>3) Chemicals are not segregated.</p>	<p>1) A regular follow-up is necessary.</p> <p>2) Log books are being maintained presently.</p> <p>3) Chemicals are now being segregated properly, as reported.</p>
10	WBCADC Kaliagang Project	<p>1) Distillation plant and hot air oven are nonfunctional.</p> <p>2) Chemicals are not segregated.</p> <p>3) UPS of computer is not working.</p> <p>4) Furniture is needed.</p>	<p>1) Distillation plant and hot air oven has already been repaired, as reported.</p> <p>2) Chemicals are needed to be segregated in a proper manner. Lab personnel were informed about the same and they assured that the same would be done by this month end.</p> <p>3) UPS of computer would be repaired by 24th August, as reported.</p> <p>4) The lab lacks adequate furniture which needs to be procured by the division from maintenance fund.</p>

It has been decided that the decisions which are taken in the meeting are needed to be followed up by Senior Consultant and Lab Coordinator. They would also visit some of the labs where the said work remains incomplete even after the stipulated timeline.

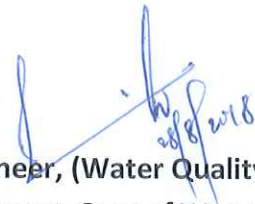

 Superintending Engineer, (Water Quality), WSSO
 PHE Department, Govt of West Bengal

Memo No: PHE/WSSO/112 (Pt. - XIV) / 1950 / (1-17)

Dated: 30/08/2018.

Copy Forwarded for information to:

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