



Government of West Bengal
Public Health Engineering Directorate
New Secretariat Building, 7th Floor
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Memo No. 12136-90/80/B/15(PA-1) Dated, Kolkata, the 11.10. 2017

To

The Executive Engineer,
(All Civil / Mechanical / Planning Divisions except Divisions under NBC - I / II / MC-IV)

Sub:- Review Meeting on 3rd November, 2017 (Friday)

A **Review Meeting** will be held on **3rd November, 2017 (Friday)** at **11 AM** at the **Conference Hall, New Town Kolkata W/S Division-I, Administrative Building (near Tank No. 1), (Water Treatment Plant Campus), New Town, Rajarhat, Kolkata- 700 156**. The issues to be discussed in the meeting are as follows –

- i) Progress of expenditure against funds released for each scheme / project.
- ii) Targets of Administrative Calendar.
- iii) Issues affecting progress of work.
- iv) Vacancies to be filled in.
- v) Adoption of Integrated Financial Management System (IFMS) and other e-governance methods.
- vi) Pending disciplinary cases.
- vii) Pending court cases
- viii) Pending audit paras.
- ix) Maintenance of punctuality and discipline.
- x) File tracking system.
- xi) IMIS
- xii) Water Quality Monitoring Surveillance

It is mandatory for him to attend the said meeting.



Chief Engineer (Headquarters)
Public Health Engineering Dte.

P.T.O.....2

Memo No. 12136-90/80(B)/15/(1-4)

Dated, Kolkata, the 11-10. 2017

Copy forwarded for kind information to :-

1. The PA to the Additional Chief Secretary, PHE & P&RD Departments, Govt. of West Bengal
2. The OSD & Engineer-in-Chief, PHE Department, Govt. of West Bengal
3. The OSD & Ex-Officio Special Secretary, PHE Department, Govt. of West Bengal
4. The Financial Advisor, PHE Department, Govt. of West Bengal



**Chief Engineer (Headquarters)
Public Health Engineering Dte.**

Memo No. 12136-90/(15-40)/

Dated, Kolkata, the 11-10. 2017

Copy forwarded for information with a request to attend the meeting to :-

1. The Chief Engineer, Western Zone / Planning & WQM / Mech-Elect (Southern Zone), PHE Directorate, Govt. of West Bengal
2. The Project Director, WBPWSP (Purulia), PHE Directorate, Govt. of West Bengal
3. The Director, WSSO, PHE Department, Govt. of West Bengal
4. The Assistant Chief Engineer-I / II / III, PHE Directorate, Govt. of West Bengal
5. The Dy. Secretary (Technical), PHE Department, Govt. of West Bengal
6. The Superintending Engineer,Circle, PHE Directorate, Govt. of West Bengal **(excepting SE, NBC-I / II / MC-IV, PHE Dte.)**
7. The Superintending Engineer, NTK W/S Circle, PHE Directorate, Govt. of West Bengal – He is requested to arrange for logistical support for the above noted meeting, the expenses for which may be borne out of Support Fund.
8. The OSD, MC, PHE Directorate, Govt. of West Bengal
9. The Assistant Chief Engineer (Mech/ Elect.), PHE Directorate, Govt. of West Bengal
10. The Dy. Superintending Engineer, HQ / Dy. Superintending Engineer – I / II (MC), PHE Directorate, Govt. of West Bengal



**Chief Engineer (Headquarters)
Public Health Engineering Dte.**