

Government of West Bengal
Public Health Engineering Directorate
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Memo No. MoMB-7157/80/B/2015 (Pt-I) Dated, Kolkata, the 13.6.2017

To

The Superintending Engineer

..... **Circle**

PHE Directorate, Govt. of West Bengal

To

The Executive Engineer

..... **Division**

PHE Directorate, Govt. of West Bengal

Sub : Immediate liquidation of unspent balance

- i) He was requested to submit requirement of fund under Non-Plan & State Plan (except NRDWP, Salary & Non-Salary Items) for 1st quarter, i.e. April – July, 2017 vide this office letter no. 3969-4038/MC/1/16 (Pt.-II) dated 10.04.2017.
- ii) He was further requested in the letter to submit the requirement judiciously so that closing balance at the end of July, 2017 under each head of account is not more than 5% of the amount he had asked for.
- iii) After necessary processing his requirement from this end, fund was released to him.
- iv) Now (as on 13.06.2017) it is observed in IMIS that the amount of expenditure till date for all Divisions is less than 10% of the fund allotted to them.
- v) As he is aware that the Finance Department may curtail the next installment as per fund unspent, hence, he is requested to put all all-out effort to fully exhaust the unspent balance within July, 2017 positively.
- vi) Although a Review Meeting concerning these will be held on 17th July, 2017 with his respective SEs, these issues will be discussed in the upcoming meeting scheduled to be held in 4th & last week of June, 2017, communicated to him vide this office memo no. 6836-6855/80/B/2015 (Pt.-I) dated 9.6.2017.

vii) He may assess the expenditure status of his Divisions through EB-14 (availability of allotment report) available through the following link –

IFMS Portal – Login & E-Billing – E-Billing without DSC - Report – General – EB-14 – Availability of Allotment Report – generate report for this financial year.

viii) He should mail the softcopy & bring a hardcopy of the EB-14 report for detailed discussion in the in the upcoming meeting scheduled to be held in 4th & last week of June, 2017.

ix) Please note in this regard that there may be curtailment of NRDWP Fund for those Divisions which have high unspent balance.

x) Excessive fund may be surrendered to the Headquarters Office for re-allotment of the same to the needy Divisions.

Due gravity should be attached to the above guidelines.


Chief Engineer (Headquarters)
Public Health Engineering Directorate

Memo No. 7078-7157(1-8)/80/B/2015(PL-I) Dated, Kolkata, the 13.6.2017

Copy forwarded for information to :-

1. The OSD & Engineer-in-Chief, PHE Department, Govt. of West Bengal
2. The Chief Engineer, Planning & WQM / Western Zone / Northern Zone (Civil) / Mech-Elect (Southern Zone) / Mech-Elect (Northern Zone), PHE Dte., Govt. of West Bengal
3. The Director, WSSO, PHE Department, Govt. of West Bengal
4. The Assistant Chief Engineer-II, PHE Dte., Govt. of West Bengal
5. The Dy. Superintending Engineer, HQ, PHE Dte., Govt. of West Bengal


Chief Engineer (Headquarters)
Public Health Engineering Directorate