



Government of West Bengal
Public Health Engineering Directorate
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Memo No. **6670-6689 / 1-62 / 180/B/2015 (Pt.-I)**

Dated, Kolkata, **08.06.2017**

To

The Superintending Engineer

.....Circle

PHE Directorate, Govt. of West Bengal

Sub: - Review Meeting on 17.07.2017 (Monday)

A **Review Meeting** will be held on **17.07.2017 (Monday)** at **12 Noon** at the **Conference Room, 7th Floor, Block-'B', New Secretariat Building, Kolkata-700 001** regarding monitoring of expenditure of fund under the Heads already allotted to various Divisions. The details of Heads are noted below –

- a) Operation & Maintenance (19-V & 27-V)
- b) 50 Other Charges
- c) Professional Charges (28-02-V)
- d) Telephone (13-02-V)
- e) Electricity (13-01-V)
- f) Temporary Water Supply Arrangement (27-V)

The Executive Engineers should submit report to him concerning allotment vis-à-vis expenditure vis-à-vis fund balance for the above Heads so that he may monitor the same & ensure that the fund allotted to the Division are fully exhausted. In this regard, he must conduct meeting with respective Executive Engineer (s) under his Circle.

In case of any excess amount, the Executive Engineers should surrender the excess amount directly to the Headquarters Office within **07.07.2017** for re-allotment of the same other needy Divisions.

It is not necessary for the respective Executive Engineers to attend the meeting, however, he may be accompanied by his concerned Dy. Superintending Engineer, if required.

Chief Engineer (Headquarters)
Public Health Engineering Dte.

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Copy forwarded for information to :-

1. The OSD & Engineer-in-Chief, PHE Department, Govt. of West Bengal
2. The Chief Engineer, Western Zone / Planning & WQM / Northern Zone (Civil) / Mech-Elect (Southern Zone) / Mech-Elect (Northern Zone), PHE Directorate, Govt. of West Bengal
3. The Project Director, WBPWSP (Purulia), PHE Directorate, Govt. of West Bengal
4. The Director, WSSO, PHE Department, Govt. of West Bengal
5. The Assistant Chief Engineer-II, PHE Directorate, Govt. of West Bengal
6. The Executive Engineer,Division, PHE Directorate, Govt. of West Bengal
– They are requested not to attend the meeting. But, they should assist their respective SEs with the desired information.
7. The Dy. Superintending Engineer, HQ, PHE Directorate, Govt. of West Bengal

Chief Engineer (Headquarters)
Public Health Engineering Dte.