



Government of West Bengal
Public Health Engineering Directorate
New Secretariat Building, 7th Floor
1, K. S. Roy Road, Kolkata-700 001

Tel (☎): (033) 2248-5281

E-mail : ce_hq@wbphed.gov.in

Memo No. **4571-622/89/D/2016**

Dated, Kolkata, the **27.04.2017**

To

The Executive Engineer

..... **Division**

PHE Directorate, Govt. of West Bengal

Sub : Online submission of monthly accounts and issues related to Form-65

A meeting was convened at the Headquarters Office with the Director, WSSO, Superintending Engineer, Eastern Circle, Executive Engineer, Nadia Division and other Officers on 21.04.2017 for detailed discussion on Form- 65 related to Nadia Division. After necessary discussions, some observations were made and a few decisions were taken, which are listed below –

- i) It is observed that the online submission of monthly accounts in PHE Website needs to be more streamlined as some Divisions lagged in this regard by 7-8 months.
- ii) Under such circumstances, it is very difficult for the Headquarters Office to monitor the financial accounting, actual expenditure incurred by the Divisions, closing balance of the Division etc. which will ultimately hinder the release of allotment to the respective Divisions. Therefore, it was resolved in the meeting that apart from hardcopy submission of monthly accounts to A.G. as per usual norms, online submission of monthly accounts should be completed within 10th of every month without fail.
- iii) The last date for monthly online submission for March, 2017 is 5th May, 2017.
- iv) The Superintending Engineer of respective Circle would strictly monitor i) & ii) above so that the Division Offices under his jurisdiction adhere to these dates.
- v) It has been observed that in many Division, external deposit or PHE Dte's own schemes that have been completed long back with or without any closing balance are being repeatedly listed in the Form -65 of the monthly accounts, making the Form-65 voluminous.
- vi) In order to simplify the voluminous Form-65 for a particular Division, the Executive Engineers are requested to mail the list of such schemes (broadly comprising the following three categories) to this Office with a copy to Assistant Chief Engineer-II & DSE (HQ).



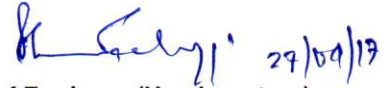
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- (a) Schemes having nil closing balance, completed, not funded for last 2-3 years.
- (b) Schemes funded by Department / External Agencies completed having closing balance.
- (c) Any other such schemes which are not included in a) & b).

These reports are to be submitted within 10th May, 2017 enabling the Headquarters Office to take up the matter with the appropriate authority.



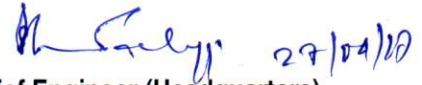
Chief Engineer (Headquarters)
Public Health Engineering Dte.

Memo No. **4571-622/(1-34)/89/D/2016**

Dated, Kolkata, the **27.04.2017**

Copy forwarded to :-

1. The OSD & Engineer-in-Chief, PHE Department, Govt. of West Bengal
2. The Chief Engineer, Western Zone / Planning & WQM / Northern Zone (Civil) / Mechanical-Electrical (Southern Zone) / Mechanical-Electrical (Northern Zone), PHE Directorate, Govt. of West Bengal
3. The Project Director, WBPWSP (Purulia), PHE Directorate, Govt. of West Bengal
4. The Director, WSSO, PHE Department, Govt. of West Bengal
5. The Assistant Chief Engineer- II, PHE Directorate, Govt. of West Bengal
6. The Superintending Engineer,Circle, PHE Directorate, Govt. of West Bengal
7. The OSD, MC, PHE Directorate, Govt. of West Bengal
8. The Assistant Chief Engineer, Mech/Elect, PHE Directorate, Govt. of West Bengal
9. The Dy. Superintending Engineer – I (MC) / Dy. Superintending Engineer – II (MC) / Dy. Superintending Engineer, HQ, PHE Directorate, Govt. of West Bengal



Chief Engineer (Headquarters)
Public Health Engineering Dte.